

## Request for Instructor from the JKAWF INDIA HQ

w.e.f. 1<sup>st</sup> April, 2021

Date: \_\_\_\_\_

To:  
The Chairman.  
JKAWF INDIA,  
Kolkata 700 099.

We do hereby request the JKAWF INDIA Headquarters to dispatch "Karate Instructor" for the following purpose and at the conditions duly agreed hereunder.

1. **Purpose** (Please Tick) :  
Technical Seminar :  OFFLINE EVENT   
Judge's Seminar :  ONLINE EVENT   
Kyu Examination :   
Judge for Competition :
2. **Name of the Event** : \_\_\_\_\_
3. **Venue** : \_\_\_\_\_
4. **Date of the Event** : \_\_\_\_\_  
Date of Arrival : \_\_\_\_\_  
Date of Departure : \_\_\_\_\_
5. **Name of the JKA Licenced Instructor Requested**  
Choice 1. \_\_\_\_\_  
Choice 2. \_\_\_\_\_
6. **Instructor Fee\*** : To be paid by the host to the Instructor for up-to 4hrs of teaching.  
Tech. Comm. Member @ Rs. 80.00 per student (up-to 1000km) / Minimum Rs. 2000  
Sandán Shidoín @ Rs. 60.00 per student (up-to 1000km) / Minimum Rs. 1500  
Nidan Shidoín @ Rs. 50.00 per student (up-to 1000km) / Minimum Rs. 1000
7. **Transportation** : Round trip fare to be paid by the host.  
By Train / AC Bus : Within 500 km distance   
By Flight : Over 500 km distance
8. **Hotel** : To be paid by the host if it's necessary to stay overnight.  
Name of the Hotel : \_\_\_\_\_  
Address & Tel. No. : \_\_\_\_\_
9. **Food** : To be taken cared by the host.
10. **Local Transportation** : To be taken cared by the host.
11. **Name of the Host Org.** : \_\_\_\_\_  
Name of the Host : \_\_\_\_\_  
Address & Contact No. : \_\_\_\_\_  
WhatsApp No. : \_\_\_\_\_  
Email : \_\_\_\_\_

I on behalf of the host organization do hereby agree to abide by the rules and regulation of the hosting a JKAWF INDIA approved event and take all responsibility for the same.

**NOTE:** Do not declare the event in public before getting official approval from the JKAWF INDIA HQ.

REMARKS

\_\_\_\_\_  
Signature of the Host

Signed & Stamped by Chairman  
JKAWF INDIA HQ  
Website: [www.jkawfindia.in](http://www.jkawfindia.in)  
Email: [jkawfind@gmail.com](mailto:jkawfind@gmail.com)

\* Conditions applied for events in cities over 1000 Kms from Kolkata.